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**Lakeshore Heights Cottage Owners Association  
Special Business Meeting Minutes  
Sunday August 11<sup>th</sup>, 2013**

Meeting was called to order by Edith Summerfeldt at 12:03 p.m.  
32 properties were in attendance

The purpose of the Special Business Meeting was to provide an updated report of where the Beach Access Stair Project is currently at, along with the steps it took to achieve this point.

Edith outlined and provided full disclosure of funds collected, to date, and the projected expenses required to complete the project.

- The Bank account balance as of August 8<sup>th</sup>, 2013 is \$13,711.45 of that amount:
  - \$ 8,028.50 funds Raised, Grants & Donations for the Beach Access Stair Project
  - \$ 5,682.95 funds in the General account
  
- Projected cost to complete the project is as follows:
  - \$ 3,885.00 Rymes Construction
  - \$ 3,390.27 Star Lumber (materials)
  - \$ 3,675.00 Wayne's Backhoe Service (rock work)

The total of the projected costs incurred in 2013 is \$ 10,950.27 leaving a shortfall of \$ 2,921.77

This provided the members present with the necessary information to make a fully understood motion, requesting a maximum amount of \$4,000.00 to be accessed from the Lakeshore Heights Association general account fund. This amount would allow a safeguard of approximately \$1,000.00 for unforeseen expenditures.

The attendees were given the opportunity to ask for clarification on the process of the project.

Assurance was given, that if a motion was passed, the Association would have sufficient funds in the general account to meet and cover Lakeshore Heights Association operating expenses for the remainder of the year and would not leave the account in distress.

A motion was put forward by Brian Gray that we utilize up to a maximum of \$4,000.00 of the cash on hand in Lakeshore Heights Association general account and for these funds to be expended towards the completion of the Beach Access Stair Project. Randy Gunn seconded the motion.

**The motion was passed by a vote of:**

Thirty One (31) Affirmatives  
Zero (0) Against  
One (1) in Abstention

Meeting was adjourned at 12:35 p.m. by Herb Summerfeldt and seconded by Judy Janson, Carried.



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Street	Vacant	Collectable	# of people	Donation \$ Amount collected
1) West (102-Beach)	1	18	2	\$150.00
2) West (Beach-North Dr)	1	17	4	\$300.00
3) West (North-Lake)	1	17	8	\$1,080.00
4a) West Lake Front	0	16		
4b) West (Lake-South)	1	14	3	\$180.00
5a) West Lake Front	4	24	7	\$670.00
5b) West (South-101)	2	18	2	\$150.00
6) Lakeview RD & Bay	2	24	4	\$210.00
7) South Bay & Ave	2	25	6	\$270.00
8a) East St (9-54)	7	14	2	\$1,150.00
8b) East St (64-104)	2	17	5	\$363.50
9a) North Dr (5-104)	2	19	5	\$445.00
9b) North Dr (115-193)	2	15	2	\$220.00
10) Bayview Dr	3	34	8	\$605.00
11) Emerald Bay	1	7	3	\$370.00
Beach Blvd	0	5	2	\$200.00
Evergreen Bay	2	6	3	\$265.00
<b>Empty lots not INC in the TTL</b>	<b>33</b>	<b>290</b>	<b>66</b>	<b>\$6,628.50</b>



12) Thomas Cove	5			23% Total to Date
Birch Grove	7			Aug 11/2013
				<b>Aug 11/13 \$4,000.00</b> Membership fund transfer
Remaining Grant from 2012 & 50/50				\$1,400.00
Grant from 2013				\$8,000.00
Total Banked Funds				<b>\$20,028.50</b>
<b>Beach Access fund Drive Target</b>				<b>\$17,300.00</b>

